

# Kentucky Commission on Proprietary Education

## Meeting Minutes

March 25, 2015

A meeting of the Kentucky Commission on Proprietary Education was held on March 25, 2015 at the Capital Plaza Tower in Frankfort, KY.

### Members Present

Chase Bannister, Gerria Berryman, Jim Jackson, Debby Mobley, Chairman Walter Lee, Cindy Landry, and Travis Powell.

### Staff Present

Robert Curry, Michelle McElmurray, and Rosemary Holbrook

### Guest Present

Candace Bensel(KACCS), Robert Pease, Adam Hinton, Andrew Nankwenya, and Tom Barron.

### Call to Order

The meeting was called to order at 1:34 p.m.

### Meeting Minutes

***A motion was made by Travis Powell and seconded by Debby Mobley to approve the March 25, 2015 meeting minutes. Motion carried.***

### Executive Director's Report

#### **24 Transcripts processed**

#### **Renewal Applications to serve as agents:**

Nelida Vigil	Wyotech, Laramie, Blairsville
Steven Baker	Wyotech, All Campuses
Marisol Contreras	Wyotech, Laramie, Blairsville
Mathew Hawes	Wyotech, Laramie, Blairsville
Corinne Kimpton	Wyotech, Laramie, Blairsville
Rema Shields	Wyotech, Laramie
Nelida Vigil	Wyotech, Blairsville
Kerry Lyke	Wyotech, Ormond Beach
Vincent Raubaugh	Wyotech, Ormond Beach
Bridgette Stage	Wyotech, Laramie, Blairsville
Brian D. Graham	Medquest, Louisville
Sarah E. Imhof	Medquest, Louisville
Tyra Nunn	Medquest, Louisville
Michael Mota	Medquest, Louisville

#### **Satisfactory Site Visits**

Kentucky Welding Institute, Flemingsburg, KY	March 16, 2015
Kentucky Allied Health Institute, Louisville, KY	March 18, 2015

***A motion was made by Debby Mobley and seconded by Jim Jackson to accept the Executive Director's report as submitted. Motion carried.***

### **Financial Reports** [Attached]

***A motion was made by Jim Jackson and seconded by Debby Mobley to accept the financial reports as submitted. Motion carried.***

### **New Non-Resident School**

The application of **American Home Inspectors Training Institute, Waukesha, WI** to be licensed as a non-resident school in Kentucky is approved.

***Motion made by Gerria Berryman and seconded by Travis Powell. Motion carried.***

### **New Resident School**

The application of **Kentucky Welding Institute LLC, Flemingsburg, KY** to be licensed as a resident school in Kentucky is approved.

***Motion made by Jim Jackson and seconded by Cindy Landry. Motion carried.***

### **New Resident School**

The application of **Kentucky Allied Health Institute, Louisville, KY** to be licensed as a resident school in Kentucky is approved.

***Motion made by Travis Powell and seconded by Cindy Landry. Motion carried.***

### **Report of the By-laws**

The committee is continuing to work on revisions and plan on bringing a draft back to the Commission at the next meeting.

### **Other Business**

#### **Alix Adams Model School and Talent Agency Update**

We gave Alix Adams a deadline to submit an application. If they do not meet the deadline, staff will bring back options at the next Commission meeting.

#### **State Authorization**

A student attending Blue Cliff College, Baton Rouge, LA an online program has moved to Kentucky and has requested an internship in KY. The Commission will allow a teach-out as a onetime occurrence for this institution. A teach out will permit the student to pursue the externship in Kentucky. Any future inquiries will require licensure with the Commission.

### **Closed Session**

Motion made by Debby Mobley and seconded by Cindy Landry for the Commission to go into closed session pursuant to KRS 61.810(1) (f) and (j) to discuss a personnel matter.

### **Open Session**

*Motion Made by Jim Jackson and seconded by Travis Powell that the Commission come out of closed session into open session. No decisions were made in closed session. Motion Carried*

**Motion made by Chase Bannister and seconded by Gerria Berryman for Felicia Proctor to stay on and work for KCPE as an Interim employee for up to a maximum of ten weeks. The cost to the Commission shall not to exceed \$5,000.**

### **ADJOURN**

The meeting of the Commission adjourned at 2:54 p.m.

**Motion made by Cindy Landry and seconded by Jim Jackson. Motion carried.**